

**REGULAR MEETING
SHELDON TOWN BOARD
August 21, 2024**

The Regular Meeting of the Sheldon Town Board held August 21, 2024 at the Sheldon Town Hall, 1380 Centerline Rd., NY 14145 was called to order by Town Supervisor Brian Becker at 7:00 p.m.

Present: Supervisor Brian Becker
Councilmen: Joe Meyer, Mike Armbrust, Vince Kirsch, Jim Fontaine
Recording Secretary: Town Clerk Carol Zittel
Absent: Highway Superintendent Luke Metz
Also present: ZBA member Mike Pfohl
A signed list of all present is on file in the Town Clerk's office.

Minutes

A motion was made by Vince Kirsch and seconded by Mike Armbrust that the minutes from the July 17, 2024 regular meeting be approved.
Ayes: (5) Becker, Fontaine, Armbrust, Meyer, Kirsch Nays: (0) Motion Carried.

Communications

The Town Clerk, Carol Zittel, had no communications this month.

Reports

The Town Supervisor financial reports, Town Clerk report and Town Justice reports were distributed.

Wyoming County Zoning Report

The Wyoming County Zoning Report was distributed via email prior to the meeting and hard copies distributed tonight. There were duplicates on the report. The Town Clerk will contact the County for clarification. The report is on file in the Town Clerk's office.

Highway Superintendent Report

Superintendent Metz was absent for tonight's meeting. No report submitted.

Supervisor Report

Supervisor Brian Becker reported the following:

Wyoming County Board of Supervisors Meeting at County Fair

Supervisor Becker attended the Board of Supervisors meeting at the County fair. Sheldon Resident and Strykersville Seniors president, Peter Pilc, and his brother Paul, led the Pledge of Allegiance and were given a plaque commemorating their service.

County Administrator

The Board of Supervisors renewed the contract for County Administrator, Scott Shrader. He now has a four-year contract and has until the 1st of the year to move into the County. Supervisor Becker stated that he is doing a great job.

Reisdorf Brothers/Town Property

Reisdorf Brothers had a professional survey of their land completed. In the process, it was learned that there was land owned by the Town that is being used by Reisdorf Brothers. Sarah Lippincott, Director of Wyoming County Real Property, has confirmed and reviewed the survey. Attorney DiMatteo has possession of the maps and survey and will assist in cleaning this up. Reisdorf Brothers Inc. will handle all legal fees. The Town will sell the land to the Reisdorf's for \$1.00.

Acceptance of Reports

A motion was made by Joe Meyer and seconded by Jim Fontaine to accept all reports as presented.
Ayes: (5) Becker, Fontaine, Armbrust, Meyer, Kirsch Nays: (0) Motion Carried.

Old Business:

ARPA Funding

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Nothing new to report.

Varysburg Water Income Survey

On July 31, 2024, the Town Supervisor, Town Clerk, and members of the Water Advisory Board: Dave Thornton, Thane Wright, Bob Lakas met at the Varysburg Fire Hall for training on how to conduct a door to door income survey presented by Jesse LaVigne from RCAP. The group then broke up and went door to door in the hamlet of Varysburg conducting surveys. The hope is that with a robust return of surveys, the water district will be eligible for a CDBG grant.

Varysburg Water – Boxlers

At last month's board meeting, Supervisor Becker indicated that the Boxler's were no longer interested in extending the water district lines to their business. However, the Boxler's have again reached out to Supervisor Becker.

Mills Zoning Violation

The issue is in the hands of Wyoming County court and Judge Kibler.

Historical Schoolhouse

The porch decking needs to be installed. The Town Board is still waiting on three quotes from the Historical Society. Judy Coffey from the Historical Society has requested crushed stone for the cemetery. Supervisor Becker will reach out to Judy and Superintendent Metz.

New Business:

FMLA Policy

A copy of the County's FMLA policy was distributed to the Town Board. Supervisor Becker asked that everyone review it and report back with any suggestions/changes by next month.

Williamson Law Accounting Software

A motion was made by Jim Fontaine and seconded by Mike Armbrust to authorize the Town Supervisor to sign the contract with Williamson Law Book for accounting software: 9/1/24-8/31/25, cost \$1,338 per year. (increase of \$64 from last year).

Ayes: (5) Becker, Fontaine, Armbrust, Meyer, Kirsch Nays: (0) Motion Carried.

Fund Transfer

A motion was made by Joe Meyer and seconded by Vince Kirsch to authorize the fund transfer of \$300,000.00 from General Fund Money Market to Highway Fund Money Market for August payroll and bills.

Ayes: (5) Becker, Fontaine, Armbrust, Meyer, Kirsch Nays: (0) Motion Carried.

Bills:

Town Supervisor Becker confirmed that the Board had a chance to review the abstracts.

A motion was made by Joe Meyer and seconded by Vince Kirsch that the

General Bills #171 to #197 for a Total of \$22,177.13, the

Highway Bills #96 to #113 for a Total of \$244,664.79, the

Lighting District Bills #8 to #8 for a Total of \$567.79, the

Trust & Agency Bills #11 to #11 for a Total of \$241.00, and the

Varysburg Water District Bills #40 to #44 for a Total of \$2,536.49 be paid.

Ayes: (5) Becker, Fontaine, Armbrust, Meyer, Kirsch Nays: (0) Motion Carried.

Comments from the Floor

At 7:40 p.m. Supervisor Becker opened the floor to comments. There were none.

Enter Executive Session

At 7:41 p.m. a motion was made by Vince Kirsch and seconded by Jim Fontaine to enter into executive session to discuss the Town prosecutor position.

Ayes: (5) Becker, Fontaine, Armbrust, Meyer, Kirsch Nays: (0) Motion Carried.

Exit Executive Session

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At 7:53 p.m. a motion was made by Vince Kirsch and seconded by Mike Armbrust to exit executive session.

Ayes: (5) Becker, Fontaine, Armbrust, Meyer, Kirsch Nays: (0) Motion Carried.

Appointment of Town Prosecutor

A motion was made by Vince Kirsch and seconded by Joe Meyer to replace Mike Manusia with Matt Dillon to serve as the Town of Sheldon court Town Prosecutor effective immediately.

Ayes: (5) Becker, Fontaine, Armbrust, Meyer, Kirsch Nays: (0) Motion Carried.

Adjournment

At 7:55 p.m. a motion was made by Vince Kirsch and seconded by Mike Armbrust to adjourn the August 21, 2024 meeting of the Sheldon Town Board.

Ayes: (5) Becker, Fontaine, Armbrust, Meyer, Kirsch Nays: (0) Motion Carried.